

WANBOROUGH PARISH COUNCIL



To all members of the Council, you are hereby summoned to attend the Full Council meeting of WANBOROUGH PARISH COUNCIL to be held at
WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 22nd April 2024 – 7.30pm

Tracy Smith Clerk

16th April 2024

AGENDA

1. Apologies: To receive and approve.
2. Declaration of interest: Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.
3. Minutes: To confirm and approve the Minutes of the Full Council Meeting held on 25th March 2024.
4. **THE MEETING WILL BE ADJOURNED FOR PUBLIC QUESTIONS.** (*Maximum time 20 minutes*)
5. Report from Ward Councillor: to receive report.

6. Planning:

a. To consider Planning Applications received:

S/HOU/24/0269 - The Bungalow Chapel Lane Wanborough Swindon SN4 0AJ.
Change of use of garage to ancillary accommodation, erection of a single storey side extension, replacement of roof over garage and associated works.

b. Confirmation of Planning Applications / Notifications that SBC have determined since the last meeting:

S/23/0179 - Land Adjacent To 2 Burycroft Wanborough Swindon SN4 0AP. Erection of 2no. Dwellings.

S/HOU/24/0074/LZWI - The Cedars, Ham Road Liddington Swindon SN4 0HH.
Replacement front porch, conversion of garages into living accommodation, raising and extension of front and side decking areas, raising of rear patio area, installation of external lift, raising of driveway wall, glazed covered area and installation of photovoltaic panels to south-facing roof slopes. Granted.

S/LBC/23/1562/JP - Callas Hill Farm, Callas Hill Wanborough Swindon SN4 0AE.
Installation of photo-voltaic solar panel array onto the south/east facing roof pitch of the existing swimming pool building. Granted.

S/23/0784/JP - Callas Hill Farm, Callas Hill Wanborough Swindon SN4 0AE.
Installation of photo-voltaic solar panel array onto the south/east facing roof pitch of the existing swimming pool building. Granted.

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7. Clerk's Report: To receive a report.
8. Finance and Administration
 - a. To approve orders of payment for April.
 - b. To approve bank reconciliations for March.
 - c. To note unaudited year end accounts to 31st March 2023.
 - d. To approve the fixed asset register for the year end 31st March 2023.
 - e. To approve the appointment of DM Payroll Services to process staff payroll at a cost of £296 per annum, plus a one-off cost of £50 and authorise the Clerk to sign the contract.
 - f. To approve upgrading Microsoft storage at a cost of up to £70.00 per annum.
 - g. To agree expenditure of £99 (inc vat) on a Sony Lcd-UX570 to record meetings.
 - h. To agree that Mrs Broughton assist the new clerk until the end of May 2024 for 10 hours per week at a cost of £1,400 and, subject to this, to agree to vire £1,400 to the 24/25 Legal and Professional fees budget from the General Reserve.
 - i. To approve expenditure of £315 on bark for the Lower Rec playground
9. Hoopers Field
 - a. To agree action and expenditure on relocation of the petanque terrain.
 - b. To approve the driveway permanent repair specification and agree action.
10. Allotments

To approve the purchase of water troughs, to replace those stolen, at a cost of £1,500.
11. Village Maintenance
 - a. To receive an update on the gas remedial works (DH and MR)
 - b. To note a quotation received for remedial works to Beanlands layby and entrance to Footpath WA17A and agree that this be sent to Western Wales Utilities requesting that they pay the cost and that the works then be undertaken by the Parish Council on their behalf
 - c. To gain agreement to investigate a handrail being installed on the footpath leading to Box Hedge, as a request from a resident.
 - d. To consider offering volunteering opportunities for Duke of Edinburgh Scheme participants and agree action.
12. 80th Anniversary of D-Day

To further consider commemorating the 80th anniversary of D-Day and agree action.